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*“GRaduates Advancement and Development of University capacities in Albania”*

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<b>Event title:</b>	Seminar on Professional Traineeship Development.
<b>Event date:</b>	11-13 December, 2018
<b>Event Venue:</b>	University of Tirana, Faculty of Faculty of Social Sciences
<b>Event Address:</b>	Bulevardi “Bajram Curri”, Tiranë, Room Number 011

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## MINUTES 9 - EVENT REPORT

### Participants:

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Agriculture University of Tirana	AUT-UBT
University of Tirana	UT
University of Arts, Tirana	UART
Polytechnic University of Tirana	PUT
University of Medicine Tirana	UMT
European University of Tirana	UET
POLIS University	U-POLIS
Catholic University "Our Lady of Good Counsel"	UNIZKM
Albanian University	AU
Alma Mater Studiorum Università di Bologna	UNIBO
University of Siena	UNISI
Universitat de Barcelona	UB
ISCTE - Instituto Universitariò de Lisboa	ISCTE-IUL
Chambers of Commerce and Industry, Tirana	CCIT
Consorzio Inter-Universitario AlmaLaurea	ALMALAUREA
Ministry of Education, Sport and Youth	MESY
Companies representatives	

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## First day

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The meeting was opened by the rector's Delegate for International Programs and Mobility, Dr. Aurèlia Mañé, who welcomed and thanked all the participants to be present at UB. She emphasized the importance of involvement of the University of Barcelona in the Erasmus+ programmes. These projects help to create connections and sharing professional experiences between the administrative and academic staff of the universities. The involvement of Barcelona University in the GRADUA project comes through similar engagements in such projects with Italian partners. Also, she offered Albanian partners to collaborate in the future, for improvement of Higher Education in their country.

Then, the local coordinator of UB, got his word to thank everyone and to make a short presentation how GRADUA project is being managed at his university, based on each work package. Also he mentioned the contribute of UB staff for Albanian partners in the quality plan of the project.

Then the meeting continued with the speech of project coordinator as she was grateful with the hospitality and supporting from the staff of the UB. She emphasized the importance of the engagement of all the partners in implementation of the quality control plan. Also, she introduced the external quality control expert, who was present in the meeting. In this way she could directly contact the partners to discuss about the quality project issues, in a way to prepare the first quality control report.

The first session continued with the presentation of each partner, showing how they have implemented the quality control plan in terms of GRADUA project .

The second session, coordinator of the project represented financial issues, problems identified in documents submitted by all the partners to the coordinator for the first technical report, the missing documents from some partners, also she recommended the way how the partners can report in a correct way.

Another important thing discussed by the coordinator was dissemination of the platform and the project by each partner and brought in their attention the role that each partner should have in increasing the involvement of the stakeholders in the project. Partners need to be more active to update in social media and project website all the activities that they have made at their institution in framework of GRADUA project. According to the proposal she reminded that partners should engaged to organise seminars informing the students and the companies about the platform.

An open discussion was focused on sustainability of the project. Continuously regarding the discussion through the partners during the Ministry meeting, coordinator explained even in principles that all partners

have agreed to include RASH in the project. It is very important to discuss about the conditions asked by RASH, which means if the Ministry can transfer some funds to cover the staff cost and travel one during the meeting in Bologna. The request made by RASH was difficult to released , due to the Albanian law aspects in terms of employments. In these condition was discussed the opportunity to host the platform by AUT and next year to create a NGO that will guarantee the sustainability of the project after 3 years of the implementation. Except Agricultural University of Tirana even the University of Tirana express their interest in hosting the platform, since they have an IT study programme.

After many discussions, was decided between the partners to give some time to the Ministry as the lead partner for the sustainability work package to convince RASH to be part of the project without funds.

In the second day, was organised some bilateral meetings between partners, University of Barcelona and the staff of International Relation office, which we can mention the coordinator staff with Marina Sola, the head of this office.